

Instructions for Mortgage Foreclosure Prevention Application:

- The Foreclosure Prevention Project can assist homeowners in Erie, Niagara, Genesee, Orleans, & Wyoming counties.
- **IF YOU HAVE A SCHEDULED COURT DATE, PLEASE CALL 716-855-0203 x 118 IN LIEU OF MAILING AN APPLICATION.**
- **IF YOU HAVE A SCHEDULED COURT DATE YOU MUST APPEAR ON YOUR OWN BEHALF.**
- **FILLING OUT AN APPLICATION DOES NOT GUARANTEE REPRESENTATION.**
- Please fill out this application as completely as you are able. Include all pertinent information in the additional notes section.
- Be sure to list all borrowers and all owners of the property, even ex-spouses or deceased borrowers (mark as deceased or ex-spouse, etc.)
- Include all income streams on your application.
- Mail completed application to:

The Legal Aid Bureau of Buffalo, Inc.
Attn: Mark Sebastian
290 Main Street, Suite 400
Buffalo, NY 14202
- Or email completed application to: msebastian@legalaidbuffalo.org
- After mailing your completed application, please call 716-853-9555 x 497 with your name and number and advising that you mailed your application. Once it is received you will be contacted.

Foreclosure Prevention Project Intake Form

Intake Date: _____	Attorney Assigned: _____
Referral Source: _____	Status: _____
Housing Counselor: _____	Lender's Attorney: _____

Primary Borrower		Co-Borrower	
Name: _____		Name: _____	
SSN: _____	DOB: _____	SSN: _____	DOB: _____
Home Phone: _____		Home Phone: _____	
Can we contact you at work? If so, enter work phone below. _____		Can we contact you at work? If so, enter work phone below. _____	
Work Phone: _____		Work Phone: _____	
Cell Phone: _____		Cell Phone: _____	
Email Address: _____		Email Address: _____	

Gross Monthly Income: \$	Gross Monthly Income: \$
Income Source (check all that apply):	
Employment _____	Social Security _____
Pension _____	Public Assistance _____
Worker's Comp _____	Rent _____
Unemployment _____	SSD/SSI/Disability _____
Food Stamps _____	Other _____
Employer Name: _____	Employer Name: _____

Marital Status: Married _____ Divorced _____ Separated _____ Never Married _____ Widowed _____ Domestic Partnership _____ Name of (ex) spouse _____	Ethnicity: Hispanic _____ Non-Hispanic _____ Race: Native American _____ Asian _____ Black or African American _____ White _____ Pacific Islander _____ Other _____
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Household Type: Senior _____ Single Mother _____ Married Without Dependents _____	Divorced _____ Never Married _____ Domestic Partnership _____ Single Father _____ Two or More Unrelated Adults _____	Other _____ Married with Dependents _____ Single Adult _____ Two or more Related Adults _____
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Property Address: _____	# Of adults (18 and over) in home: _____
	# Of children (under 18) in home: _____
	Owner Occupied?: Y or N
	Are you a veteran?: Y or N # of vets in home: _____

Mailing Address (if different from property address): _____	Residency Type: Single Family _____ 2 Units _____ 3 Units _____ Other _____
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Mortgage Information

First Lender:	Current Loan Servicer:
Loan Number:	Property Purchase Date:
Origination Date: Term:	Origination Amount:
Current Principal Loan Balance:	Interest Rate: _____ Payment: _____ PI or PITI?
Maturity Date:	
If PI, current on property taxes? Y or N If so, look up on Erie/Buffalo website	

Loan Modification Information

Ever modified your mortgage?: Y or N	Modification Date:	Term:
Behind?: Y or N	Date of Last Payment:	Past Due Amount:
Current Loan Owner: GSE ___ FHA ___ RMBS ___ Portfolio ___ Other ___		

Summons & Complaint?: Y or N	Date of Service:	Method of Service:
Loan Type (check all that apply):		
Fixed Rate Mortgage: _____	Interest Only Mortgage: _____	Adjustable: _____
Home Equity Loan: _____	80/20 Subprime Loan: _____	Unknown: _____
Tenant (Landlord is in f/c): _____	Other: _____ VA Loan: _____	FHA Loan: _____

Prior Lis Pendence?: Y or N	Prior loan acceleration?: Y or N (if yes, get copy)
Intent:	Is the property listed for sale? _____ If yes, please provide:
Sell home _____	Agent's Name: _____ Agent's # _____
Keep home _____	Current List price: _____

Bankruptcy

Have you ever filed bankruptcy? Y or N	Chapter 7 _____ or Chapter 13 _____?
Filing Date: _____	Was bankruptcy discharged? Y or N Discharge Date: _____

Reason for default

Insurance problems: _____	High Non-mortgage debt: _____	Business problems: _____
Increased/unexpected Energy and Utility Payments: _____	Medical expenses: _____	
Unaffordable from Origination: _____	Under/unemployment: _____	Death in family/borrower: _____
Marital/Relationship Dispute: _____	Military Service: _____	Mortgage Payment Increase: _____
Non-payment of rental/inability to rent: _____	Servicing Problem/Payment Dispute: _____	
COVID HARDSHIP: Y or N? If yes, explain: _____		

Additional Notes: